

**Louisiana State Board of Examiners of Psychologists
BOARD MEETING MINUTES**

Friday, October 20, 2023

FINAL APPROVED: April 19, 2024

The meeting of the Louisiana State Board of Examiners of Psychologists (Board or LSBEP) was noticed, and the final agenda was posted and emailed to individuals and the news media who have requested to receive notices of LSBEP meetings on Wednesday, October 18, 2023. The notice included information on how to view the meeting virtually via Zoom at https://us02web.zoom.us/j/82507059591?pwd=ecboDCWAcFEbJxz_zXEEtBpZ-82zps.1 Passcode: S46L5k; Or One tap mobile: US: +13017158592, 82507059591#, *143629# or +13126266799, 82507059591#, *143629#; Or Telephone: Dial (for higher quality, dial a number based on your current location):US: +1 301 715 8592; +1 312 626 6799; +1 929 205 6099; +1 253 215 8782; +1 346 248 7799 or +1 669 900 6833 **Webinar ID:** 825 0705 9591 Passcode: 143629

Attendance:

Board Members Present: Dr. Michelle Moore, Dr. Shannae Harness, Dr. T. Shavaun Sam, Dr. Matthew Holcomb, Dr. Shawanda Woods-Smith, and D. Chance McNeely

Board Members Absent: None

Staff Present: Executive Director, Jaime T. Monic, Administrative Assistant, Jalyne Brown, and Executive Counsel (Prosecuting Attorney) Jonathon Wagner

In-person Attendees: Cynthia Lindsey and Sonia Blauvelt

Zoom Attendees: Kim VanGeffen, Richard Niolon, Greg Gormanous, Chloe Brubaker, Chloe Pickett, Jessie Munson, Cindy Steer, Donice Banks

CALL TO ORDER: A quorum of members being present, the Board Chairperson, Dr. Michelle Moore, called the meeting to order at 9:10 a.m. on Friday, October 20, 2023.

DECLARATION OF PURPOSE: Dr. Moore read the mission statement as follows, *“It is hereby declared that the creation of a state board of examiners of psychologists is necessary in order to safeguard life, health, property, and the public welfare of this state, and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology.”*

REVIEW AND APPROVAL OF AGENDA: Dr. Sam moved for the following 3 corrections to the Consent Agenda: add Approved Supervised Practice Plans for Kristen Hollis, Jamie Leavey and Alexis Ambeau, correct the approval date for William Prince for face to face from 10/5/23 to 10/15/23 and correct Dr. Dong Xie’s name. Following opportunity for discussion, Dr. Woods-Smith moved to approve the agenda with amendments. The motion to approve the agenda passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).

CONSENT AGENDA

Dr. Moore called for any additional changes to the Consent Agenda. Additional corrections were noted to the ATAP approvals including removal of a duplicate entry for Michael Davenport’s application for Edmund Nagot and correcting the review date for Lauren Rasmussen’s application for Jazmine Braunschweig from 9/1/23 to 9/15/23. Hearing no further objections, comments, or corrections, Ms. Monic read aloud the Consent Agenda for consideration by the Board for affirmation, ratification, adoption, approval, and/or conferral as follows:

CONSENT AGENDA

a. Minutes (Approval):

July 21, 2023

b. Financial Statements Received (Affirm and Ratify):

- | |
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| 1. Monthly Financials: General Ledger, Balance Sheet, Budget vs. Actual, Profit & Loss for the months of June 30, 2023, July 31, 2023, August 31, 2023, September 30, 2023 |
| 2. Annual Financial Report for Fiscal Year Ending June 30, 2023 |

c. Temporary Registrations approved (Affirm and Ratify):

Name	State of Residence	Reviewer	Date/Result
SPEKTOR, Valeriya	Pennsylvania	J. Monic	8/9/2023 Approved
McCAFFREY, Robert	New York	J. Monic	8/9/2023 Approved
VALLEJOS, Natalia	Maryland	J. Monic	8/21/2023 Approved
BRICKER, Michael	Illinois	J. Monic	9/6/2023 Approved

d. Supervised Practice Plans approved (Affirm and Ratify):

Applicant	Supervisor	Reviewer	Date/Result
Kristen Hollis	Teresa Christian	S. Sam	10/19/23
Jamie Leavey	Amanda Gallagher	S. Sam	10/19/23
Alexis Ambeau	Annelise Boettcher	S. Sam	10/19/23

e. Applicants approved for Candidacy Status and issued Provisional Licensure (eligible for EPPP) (Affirm and Ratify):

Candidate	Supervisor	Reviewer	Date Approved
KNIGHT, Rachel	Adrienne Brennan	S. Sam	8/27/2023 invite to sit for EPPP
MINGO, Maya A	Amy Morvant	S. Sam	8/27/2023 invite to sit for EPPP

f. Applicants approved for Candidacy Status (eligible for EPPP) (Affirm and Ratify):

Candidate	Reviewer	Date Approved
BATTLE, Amanda	S. Sam	8/27/2023 invite to sit for EPPP

g. Candidates approved for Oral Examination or Face to Face (Affirm and Ratify):

Candidate	Reviewer	Date Approved
XIE, Dong	S. Sam	8/27/2023 invite to oral exam
WALSH, Hannah	S. Sam	8/27/2023 invite to oral exam
PICKETT, Chloe	S. Sam	8/27/2023 invite to oral exam
PIERCE, Lindsey	S. Sam	8/27/2023 invite to oral exam
McDERMOTT, Michael	S. Sam	8/27/2023 invite to oral exam
BURNS, Shay	S. Woods-Smith	10/16/2023 invite to oral exam
MOSLEY, Alannia	S. Woods-Smith	10/16/2023 invite to oral exam
ALLOUCHE, Sam	S. Woods-Smith	10/16/2023 invite to oral exam
BRICKER, Michael	S. Woods-Smith	10/16/2023 invite to oral exam
GUIDRY, Jerrica	S. Woods-Smith	10/16/2023 invite to oral exam
KAYLOR, Leah	S. Woods-Smith	10/16/2023 invite to oral exam

MILLER,Kylee	S. Woods-Smith	10/16/2023 invite to oral exam
LEWIS,Peter	S. Woods-Smith	10/16/2023 invite to oral exam
COHEN,Zachary	S. Woods-Smith	10/16/2023 invite to oral exam
MARSHALL, Denese	S. Sam	8/27/2023 invite for reciprocity
McGUIRE, Kimberly	S. Sam	10/15/23 invite for reciprocity
NASO, Ronald	S. Sam	10/15/23 invite for reciprocity
PRINCE,William	S. Sam	10/15/23 invite for reciprocity

h. Licensure recommendations of applicants and candidates who have completed all licensing requirements, including passing LSBEP’s Jurisprudence and Oral Examinations (Board Conferral):

Name	Declared Specialty	Date of Examination	Examining Members
WALSH, Hanna, Ph.D.	Clinical	9/15/2023	S. Sam and S. Woods-Smith
MIRCHANDANI, Kiran, Psy.D.	Clinical	9/15/2023	S. Sam and S. Woods-Smith
PRICE, Julie, Psy.D.	Clinical	9/15/2023	S. Sam and S. Woods-Smith
GEE, Michael, Psy.D.	Clinical	9/15/2023	S. Sam and S. Woods-Smith
HILL, Ryan, Ph.D.	Clinical	9/15/2023	S. Sam and S. Woods-Smith
MCDERMOTT, Michael J., Ph.D.	Clinical	9/22/2023	M. Moore and M. Holcomb
PIERCE, Lindsey Pierce, Ph.D.	School	9/22/2023	M. Moore and M. Holcomb
XIE, Dong, Ph.D.	Counseling	9/22/2023	M. Moore and M. Holcomb
PICKETT, Chloe, Ph.D.	School	9/22/2023	M. Moore and M. Holcomb

i. Licensure recommendations of applicants and candidates who have completed all licensing requirements, including passing LSBEP’s Jurisprudence and Face to Face Interview (Board Conferral):

Name	Declared	Date of Examination	Examining Members
STEAR, Cindy, Psy.D.	Clinical	9/15/2023	S. Sam and S. Woods-

j. Licensure recommendations from the LSSP Committee of applicants for Licensed Specialist in School Psychology (LSSP) who have completed all licensing requirements (Board Conferral):

Name	Date of LSSP Committee	Committee Reviewers
MARSE, Kim	9/5/2023	George Hebert and Katherine Cheniere

k. License Respecialization:

Name	Current Specialization	Added Specialization	Examination Date	Examining Members
None to report				

l. License Reinstatements (Board Conferral):

Name	Reviewer	Date
WISCHKAEMPER, Abigail	S. Sam	8/9/23 Within 1 year/No Oral
FEJZIC, Arialda	J. Monic	8/7/23
RAJO, Erika Monique	J. Monic	8/4/23

TOMASSETTI, Victoria Jane	J. Monic	8/21/23
SENTELL, Samuel Webb	J. Monic	8/18/23
GENGEL, Stacey O'Hara	J. Monic	9/20/23
SHWERY, Edward	M. Holcomb	10/10/23
BONNELL-WEIDLICH, Melissa	S. Harness/M. Holcomb**	10/17/2023

m. Continuing Professional Development Reviews (Affirm and Ratify):

Name	Review Type	Reviewer	Date Approved
BUTTERBAUGH, Grant	Extension	S. Harness/S. Sam/M. Holcomb**	10/10/23 complete for renewal
KLENCK, Suzanne	Extension	M. Holcomb	10/13/23 complete for renewal
Longbranch Healthcare	Sponsor CPD Application	S. Harness	8/11/23 approved
Ochsner Health	Sponsor CPD Application	M. Holcomb	8/28/23 approved
The Crane & The Bull Corp	Sponsor CPD Application	S. Harness	10/17/2023 approved

m. Application for Registration of an Assistant to a Psychologist:

Primary Supervisor	ATAP NAME	Supervisors(S)	Date of review/Reviewer
Adrienne Brennan	Kayli McLaughlin	Lisa Gallagher Corinn Johnson Amy Henke Kristen Callahan	8/1/2023 Approved/Sam
Adrienne Brennan	Rainey Landry	Lisa Gallagher Corinn Johnson Amy Henke Kristen Callahan	8/1/2023 Approved/Sam
Adrienne Brennan	Amie Johnson	Lisa Gallagher Corinn Johnson Amy Henke Kristen Callahan	8/1/2023 Approved/Sam
Susan Andrews	Katherine Boudreaux	Melissa Aubert Ranee Booksh	8/1/2023 Approved/Sam
Candi Hill	Lauren Henson	Candi Hill	8/1/2023 Approved/Sam
Michael Davenport	Edmund Nagot	Michael Davenport	7/31/2023 Approved/Sam
Darlyne Nemeth	Cody Capps	Darlyne Nemeth	8/1/2023 Approved/Sam
Traci Olivier	Cody Capps	Traci Olivier	8/1/2023 Approved/Sam
Kimberly David	Braylin Breaux	Eleanore Heaton	8/1/2023 Approved/Sam
Eleanore Heaton	Katherine Touchet	Kimberly David	8/1/2023 Approved/Sam
Lee Annotti	Celeste Reames	Lee Annotti	8/1/2023 Approved/Sam
John Tracy Cedrina Averette	Stacy Hebert	John Tracy Cedrina Averette	8/1/2023 Approved/Sam
Anneliese Boettcher	Michelle Scalco	Robert Sawyer Emily Brickell Brian Mizuki	8/1/2023 Approved/Sam
Brian Mizuki	Domonique LeBlanc	Anneliese Boettcher	8/1/2023 Approved/ Sam

		Robert Sawyer Emily Brickell	
Brian Mizuki	Nelanhta Riley	Anneliese Boettcher Robert Sawyer Emily Brickell	8/1/2023 Approved/Sam
Robert Sawyer	Randon Heim	Anneliese Boettcher Emily Brickell Brian Mizuki	8/1/2023 Approved/Sam
Sherri Transier	Barrett McIntosh	Sherri Transier	8/1/2023 Approved/ Sam
Sherri Transier	Sarah Kile	Sherri Transier	8/1/2023 Approved/Sam
Sherri Transier	Carla Carlisle	Sherri Transier	8/1/2023 Approved/Sam
Tiffany Jennings	Jana Stinger	Tiffany Jennings	8/1/2023 Approved/Sam
Alan Taylor	Heather Brady	Alan Taylor	8/1/2023 Approved/Sam
Stella Tran	Debbie Javorsky	Beth Arredondo	8/1/2023 Approved/Sam
Maria Kattan	John Garlington	Rick Adams	8/1/2023 Approved/Sam
Carmen Broussard	Allie Atkinson	Carmen Broussard	9/15/2023 Approved/Sam
Lauren Rasmussen	Jazmine Braunschweig	Matthew Calamia Kevin Greve Kevin Bianchini James McAbee Megan Alsop	9/15/2023 Approved/Sam
Franziska Noacklesage	Allison Dupre	Franziska Noacklesage	9/15/2023 Approved/Sam
Brandon Romano	Nicole Ducote	Brandon Romano	9/15/2023 Approved/Sam
Matthew Calamia	Kandace Scioneaux	Matthew Calamia Kevin Greve Kevin Bianchini James McAbee Megan Alsop Matthew Holcomb	9/15/2023 Approved/Sam
Michael Davenport	Callie Jones	Michael Davenport	8/9/2023 Approved/Sam
Jacklyn Ruhl	Mishell Prem	Jacqueline Ball Aden Burka Shannae Harness Ariana Mitchell Sunni Primeaux	8/9/2023 Approved/Sam
Chelsey Mahler	Anelcia Rayford	Chelsey Mahler	8/22/2023 Approved/Sam
Candi Hill	Brennan Remington	Candi Hill	9/15/2023 Approved/Sam
Madison Silverstein	Jeanette Williams	Madison Silverstein	8/9/2023 Approved/Sam
Heather Larrazolo	Riley Connick	Heather Larrazolo	9/15/2023 Approved/Sam
Mandi Musso	Cheryl Calkins	Mandi Musso	8/9/2023 Approved/Sam
George Haag	Madeline Mitchell	George Haag	9/15/2023 Approved/Sam
Gina Gibson	Andrew Comeaux	Jean Boudreaux	9/21/2023 Discontinued before review
Emily Brickell	Courtney Huang	Robert Sawyer Brian Mizuki Anneliese Boettcher	8/11/23 Approved/Sam

n. Shared News releases/general information/previously approved business (Affirm):

- 1) Applicants requesting to withdraw from process:
 1. Mallory Garza, Ph.D.
 2. Michael Garza, Ph.D.

Following the reading of the Consent Agenda, Dr. Moore called for motions to object or to approve the Consent Agenda. Regarding the items specified on the Consent Agenda, Dr. Holcomb moved to approve, affirm, and ratify the items on the Consent Agenda accordingly. Following an opportunity for discussion, the matter was put to a vote. The motion to approve the agenda passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).

EXECUTIVE SESSION: Dr. Harness moved to enter Executive Session at 9:29 a.m.. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).

OPEN MEETING: Dr. Harness moved to exit Executive Session. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).

On return to Open Meeting, the Board began with a presentation from Guest Cynthia Lindsey, regarding the M.S. program in psychology at Northwestern State University. Dr. Lindsey reported her concerns regarding the continued viability of the program due to lack of licensing options for their master's level graduates to find employment, other than as an ATAP, due to Medicaid's requirement for independent practice in order to receive reimbursement for services. Dr. Moore acknowledged Dr. Lindsey's concerns and offered additional information on prior discussions by the Board to consider a master's level license in-light of APA's new accreditation of master's programs. Dr. Blauvelt was present representing the Louisiana Psychological Association (LPA) and acknowledged LPA's monitoring of the subject. Dr. Blauvelt mentioned that Dr. Jesse Lambert was creating a task force to study the potential of a master's license. Dr. Lindsey noted that information from APA is that they will begin approving in 2024, but it is not clear if that is earlier or later in the year.

EXECUTIVE SESSION: Dr. Moore moved to return to Executive Session to complete docketed items. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).

OPEN MEETING: Dr. Harness moved to exit Executive Session. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).

EXECUTIVE SESSION MOTIONS:

1. Meeting with Attorney Amy Lowe

- a. **Discuss and received legal opinion regarding Judgement in Glenn W. Ahava vs. Louisiana State Board of Examiners of Psychologists; 19th JDC No. 643369 Sec. 21** – Dr. Moore reported meeting with Attorney Amy Groves Lowe in executive session to review and discuss the Judgements by District Court Judge Ronald R. Johnson and considerations for appeal, in the matter *Glenn W. Ahava vs. Louisiana State Board of Examiners of Psychologists; 19th JDC No. 643369 Sec. 21*. These Judgments reversed a 2015 decision to revoke the license of Dr. Ahava in the

Matters P13-14-4C and P13-14-05C based on prescription on disciplinary proceedings; and P12-13-10C based on written notice requirements. No motions were offered for further action on this matter.

- b. **Discuss and receive legal opinion regarding virtual meetings** – Dr. Moore reported that the Board received legal guidance in Executive Session regarding the changes to the open meeting laws allowing virtual meetings and requiring the adoption of rules, regulations, and procedures to allow a member of the public or their caretaker, and/or a board member with a disability recognized by the Americans with Disabilities Act accommodations for participation in public meetings. Dr. Moore moved that Attorney Amy Groves Lowe draft rules related to open meeting laws and virtual meetings. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).

2. **SUPERVISION AND CREDENTIALS REVIEW COMMITTEE File Reviews [LSA-R.S. 42.17.A(1)]:**

a. **Applications for Assistant To A Psychologist** –

- i. **Shawanda Woods-Smith** – Dr. Woods-Smith was recused from this discussion. Dr. Sam moved to deny the following Applications for Registration of Assistant to a Psychologist, submitted by Dr. Shawanda Woods-Smith: Lauren Keller, Barbara Phillips, Erica Aney, Angela Lewis, Eshonda Kirk, Kirstin Nixon, Arthur Nalle, Eroctonya Clemons, Ka'ma Manuel, Rachel Exe, Richard Gillespie, Victoria Butler, and Jordan Wilburn. However, the Board would consider, at the request of Dr. Woods-Smith, an allowance for registration of five (5) specific ATAP's should an adequate and detailed plan of supervision be outlined. Following an opportunity for discussion, the matter was put to a vote. The motion passed by majority roll call vote of the members present as follows: In favor: (5) Moore, McNeely, Harness, Sam, and Holcomb; Against: (0); Abstained: (0); Recused: (1) Woods-Smith; Absent: (0).
- ii. **Michael Davenport** - Dr. Sam moved to approve the Application for Registration of Assistant to a Psychologist submitted by Dr. Davenport to register ATAP George Frederick. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).
- iii. **Adrienne Brennan, Lisa Gallagher, Corinn Johnson, Amy Henke, Kristin Callahan** - Dr. Sam moved to approve the Application for Registration of Assistant to a Psychologist submitted by Drs. Adrienne Brennan, Lisa Gallagher, Corinn Johnson, Amy Henke, Kristin Callahan to register ATAP Mark Gittleson. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).
- iv. **Tina Myers** – Dr. Sam moved to approve the Application for Registration of Assistant to a Psychologist submitted by Dr. Myers to register ATAP Stephanie Faust with a letter to clarification limits for utilization of ATAP's. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).
- v. **Tammy Savoie** - Dr. Moore moved to accept the withdraw of the following Applications for Registration of Assistant to a Psychologist, submitted by Dr. Tammy Savoie: Summer Ford, Patricia Willford, Crystal Harper, and Eroctonya Clemons. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: : In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).

- vi. **George Haag** – Dr. Sam moved to table recommendation on the Applications for Registration of Assistant to a Psychologist submitted by Dr. Haag of Sarah Flynn, Patrick Ferrier and Matthew Clyde until additional information is received.
- vii. **Diane Franz, Catherine Kiracofe, Sarah Rayburn, Koren Boggs, Corinn Johnson, Jessica Grande, Jodi Kamps, Michelle Niemeier, Hillary Becker, Amy Henke, Rebecca Rothbaum** - Dr. Sam moved to approve the Application for Registration of Assistant to a Psychologist submitted by Drs. Diane Franz, Catherine Kiracofe, Sarah Rayburn, Koren Boggs, Corinn Johnson, Jessica Grande, Jodi Kamps, Michelle Niemeier, Hillary Becker, Amy Henke, Rebecca Rothbaum to register ATAP’s Kristen Knight, Alexis Bennett, Ryan O’Dwyer and Amy Coniglio. Following an opportunity for discussion, the matter was put to a vote. The motion passed by majority roll call vote of the members present as follows: In favor: (5) Moore, McNeely, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (1) Harness; Absent: (0).
- viii. **Mayling Walker** - Dr. Sam moved to deny the following Applications for Registration of Assistant to a Psychologist submitted by Dr. Walker of Kristen Knight, Alexis Bennett, Ryan O’Dwyer and Amy Coniglio, noting that Dr. Walker is not licensed under the LSBEP. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).
- ix. **Beth Arrendondo, Stella Tran** - Dr. Sam moved to approve the Application for Registration of Assistant to a Psychologist submitted by Drs. Arrendondo and Tran to register ATAP Kimberly D. Linton. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).
- x. **Carmen Broussard** - Dr. Sam moved to approve the Application for Registration of Assistant to a Psychologist submitted by Dr. Broussard to register ATAP Katelyn Duplantis. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).
- xi. **Michael Matson** - Dr. Sam moved to deny the Application for Registration of Assistant to a Psychologist submitted by Dr. Matson to register Johnny Matson. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).
- xii. **Julia Wood** - Dr. Sam moved to deny the Application for Registration of Assistant to a Psychologist submitted by Dr. Wood to register Virginia Hexter. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).

b. Applicants for Licensed Psychologist

- i. **Danbi Choe, Ph.D.** – Dr. Woods-Smith moved to table a recommendation until satisfactory requirements are achieved. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).
- ii. **Shantoya S. Jones, Ph.D.** – Dr. Sam moved that the status of the application reflect a termination date effective October 19, 2022, for not meeting requirements and allowing for reapplication on October 19, 2024. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).

- iii. **Rodney P. Goodwin, Psy.D.** – The Board reviewed the Application for Licensure of Dr. Goodwin per his request for a status update. Finding that Dr. Goodwin has not provided satisfactory evidence of meeting the Board’s requirements for licensure, Dr. Harness moved to deny the application of Dr. Goodwin. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).
- iv. **Mariblanch Imelda Bush-King, Ph.D.** – This file review was tabled.
- v. **Donice Banks, Ph.D.** – Dr. Sam provided an updated to this applicant.

3. **COMPLAINTS [LSA-R.S.42.17.A(4) (J. Wagner)**

- i. **NP22-23-06LSSP** – (*Complaint Committee: Jonathon Wagner, Attorney, and Matthew Holcomb Board Member*) Mr. Wagner reported that a Consent Agreement to refrain from prohibited activity classified under La. R.S. 37:2351 et sec., as the unlicensed practice of psychology or unlicensed practice as an LSSP, had been offered to Ms. Holly S. Edgar as an informal resolution to this matter. Mr. Wagner recommended dismissal upon receipt of the signed stipulated agreement. Following this report, Dr. Moore moved that the Board accept recommendation to dismiss upon receipt of the signed Consent Agreement as a settlement and in lieu of further action. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).
- ii. **P22-23-09C** – (*Complaint Committee: Jonathon Wagner, Attorney, and Michelle Moore, Board Chairperson*) Mr. Wagner reported on the completion of the investigation and findings in this matter by the Complaint Committee. Mr. Wagner presented a recommendation to dismiss with a Letter of Education. Following an opportunity for discussion, Dr. Holcomb moved to accept the recommendation. The matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Moore, McNeely, Harness, Holcomb, and Woods-Smith; Against: (0); Abstained: (1) Sam; Absent: (0).
- iii. **B23-24-04P** – (*Complaint Committee: Jonathon Wagner and Shannae Harness, Board Chairperson*) Mr. Wagner reported on the completion of the investigation and findings in this matter by the Complaint Committee. Mr. Wagner presented a recommendation to dismiss with a Letter of Education. Following an opportunity for discussion, Dr. Moore moved to accept the recommendation. The matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).
- iv. **B23-24-02NP** – (*Complaint Committee: Jonathon Wagner and Michelle Moore, Board Chairperson*) Mr. Wagner reported on origins of this matter being an email inquiry for information where potential violations were disclosed. A recommendation to dismiss the matter with an informational response to the inquirer was recommended by the Complaint Committee. Following an opportunity for discussion, Dr. Moore moved to accept the recommendation. The matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).
- v. **B23-24-03NP** – (*Complaint Committee: Jonathon Wagner, Attorney and Michelle Moore, Board Chairperson*) Mr. Wagner reported on origins of this matter being a self-report from a psychologist licensed in another jurisdiction. Following investigation, a recommendation to dismiss the matter was recommended by the Complaint Committee. Following an opportunity for discussion, Dr. Moore moved to accept the recommendation. The matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6)

Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).

- vi. **P22-23-04P** – The Board considered the status of this matter. No motions were considered.
- vii. **P22-23-14C** – (*Complaint Committee: Jonathon Wagner, Attorney, Laura Brown, Complaints Coordinator, Henry Richardson, Investigator, and Michelle Moore, Board Chairperson*) Mr. Wagner provided the Board with a copy of a redacted *Stipulation and Agreement for Voluntary Permanent Surrender of Psychologist License* which was offered as an informal resolution in this matter. Dr. Moore moved that the Board accept the agreement of voluntary and permanent surrender as an informal resolution and dismiss the matter. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0). Ms. Monic reported for the record the disciplinary action is recorded is against Dr. Seth Kunen, Ph.D., License #523.

COMMITTEE AND LIAISON REPORTS

The Board received the following reports:

1. Executive Committee Report:

a. **Operations/Updates** – Ms. Monic reported:

- Two individuals had submitted their interest in serving as Complaint Coordinator and that Dr. Sam had previously volunteered to assist with interviews. Dr. Sam, Mr. Wagner and herself would be conducting those interviews prior to the next meeting.
- **OPERATIONS SINCE THE LAST REPORT:**

1. New Applications Received:

APPLICATION TYPE	July	August	September	Total
LSSP	0	0	0	0
REGULAR	7	9	3	19
TEMPORARY	0	0	0	0
ATAP	2	4	0	6
TOTAL	9	13	3	25

2. Closing Renewal Report

OPENING RENEWAL REPORT

Renewal Update - Opening Renewals July 1, 2023:

- 789 Licensed Psychologists
- 409 Reporting CPD
- 200 Qualify for a reduced fee or Psychologist Emerit: Retired
- 34 Licensed Specialists in School Psychology
- 12 Provisionally Licensed Psychologists

CLOSING RENEWAL REPORT

Renewals closed on July 31, 2023.

- 741 Licensed Psychologists:
 - 683 Active renewed at \$400
 - 53 Active renewed reduced fee at \$200
 - 6 Emeritus: Retired at \$100
- 31 Licensed Specialists in School Psychology \$100
- 10 Provisionally Licensed Psychologist \$100
- 8 Reinstatements Approved 1 Pending since close of renewals at \$600

LAPSED LICENSES:

License Number	Status Recorded as of August 1, 2023	Last Name	Suffix	First Name	Middle Name	Current Status if different
1612	LAPSED	Batten		Sonja	V.	
1374	LAPSED	Bonnell-Weidlich		Melissa	A.	Reinstated
1354	LAPSED	Breitbart		Jill	E.	
474	LAPSED	Bryan	Jr.	Samuel	Hugh	
1540	LAPSED	Clark		Roger	Galen	
1632	LAPSED	Franklin		Hezekiah	S.	
1024	LAPSED	Gengel		Stacey		Reinstated
1292	LAPSED	Gray		Sarah	Alta Olivia	
1186	LAPSED	Gruber		Dana	Betsy	
1472	LAPSED	James		Troy	A.	
722	LAPSED	Sentell		Samuel	Webb	Reinstated
1312	LAPSED	Tomassetti		Victoria	J.	Reinstated
1369	LAPSED	Allison		Amber	L.	
1507	LAPSED	Black		Sarah	R.	
773	LAPSED	Campbell-Flint		Maxine	E.	
1433	LAPSED	Chavez		Jessica		
241	LAPSED	Costelloe		William	H.	
1660	LAPSED	Fejzic		Arialda		Reinstated
365	LAPSED	LeCorgne		Lyle	Lanning	
1385	LAPSED	Lewis-Todd		Tracy	A.	
1553	LAPSED	Miller		I. Shujaa	Keino	
847	LAPSED	Morgan-D'Atrio		Cynthia	P.	
1625	LAPSED	Muller		Joel	Timothy	
1573	LAPSED	Pulido		Carmen		
1357	LAPSED	Radeke		JoAnn	T.	
1109	LAPSED	Ransom		Sean	M.	
1443	LAPSED	Rajo		Erika		Reinstated
289	LAPSED	Shwery		Edward	Halie	Reinstated
717	LAPSED	Speier		Anthony	H.	
1321	LAPSED	Wadler		Paul	David	
1679	LAPSED	Wills		Amanda	M	
1358	RETIRED	Breedlove		Ashley	M.	
542	RETIRED	Kidder		David	Warren	
1606	RETIRED	West		Michael	K.	
659	RETIRED	Dawson		Brenda	L.	
277	RETIRED	Granich		Marina	S.	
1147	RETIRED	Lawley		Jeffrey	S.	
829	RETIRED	Macgregor		Catherine	M.	

LSSP014	LAPSED	Johnson	Stacey	L.	
LSSP042	LAPSED	Winter	Adam	J.	
LSSP001	LAPSED	Slater	Michael	E.	
1654PL	LAPSED	Gee	Michael	James	Seeking full licensure
1663PL	LAPSED	Choe	Danbi		Seeking full licensure

- LSBEP will send Call for Nominations for the 7/1/2024 – 6/30/2029 Board Seat this month.
- Ms. Monic and Dr. Woods-Smith Attended the ASPPB 2023 Annual Meeting in Cleveland, OH, highlights were EPPP 2 and Draft Model Regulations for Master’s Level Licensure.

- b. **Update on long Range Planning and Awards Luncheon January 19 and 20, 2024 - Dr. Moore** reported on plan for LRP meeting, and correction to the meeting listed on agenda. The Correct dates are Thursday, January 18, 2024 and half-day on Friday, January 19, 2024. Dr. Moore suggested inviting Dr. Lindsay to participate in the Workgroup related to master’s level licensure. No objections were raised.

2. Finance Committee

a. Quarterly Financial Report:

Date Report Prepared: October 19, 2023					
Name of Preparer: Jaime T. Monic					
REPORTING PERIOD: 6/1/2023 – 9/30/2023					
Financial Reports have been provided to members for the months June, July, August and September 2023.					
TYPE	AMOUNT	BUDGETED	Trends/Notes		
INCOME:					
Income:	\$330,298.38	\$404,196.28	With 9 months remaining to report in FY 2023-24, the board has collected 81.7% of the total projected budget.		
EXPENSES:					
Expenses:	\$109,211.65	\$514,443.00	Overall expenses are at or below the budgeted amount as expected this early in the fiscal year. The board has expended 21.2% of the projected budget.		
INCOME SUMMARY JANUARY					
	June	July New Fiscal Year	August	September	FY YTD
Monthly Income	\$7,429.49	\$303,766.58	\$19,629.21	\$6,902.59	\$330,298.38
Monthly Expense	\$110,083.16	\$34,378.77	\$46,859.00	\$27,973.88	\$109,211.65
Total Net Income	(\$46,984.25)	\$269,387.81	(\$27,229.79)	(\$21,071.29)	\$221,086.73
Fund Balance					\$171,502.35
Cash on hand					\$392,589.08

As of September 30, 2023: The budget is stable, and the board has projected funds to operate through the end of FY 2023-24. The Board's cash on hand at the beginning of the fiscal year was \$171,502.35, additional revenue collected through September 2023 totaled \$330,298.38 for a total cash balance of \$501,800. The Board has projected to collect an additional 19.9% or \$73,897.90 by the end of the current fiscal year. The Board's projected budget for 2024-25 is due on November 1, 2023. Amendments to the current 2023-24 budget are also being recommended based on actual transactions for income and expenses. The Board has \$23,796.50 in receivables (this total does not include debt owed to the Board in matters older than 2 years old which total: \$160,614.23 in the matters P16-17-11C and P15-16-03C). Receivables previously reported in the amount of \$63,952.29 have been removed from the books with the 19th Judicial District Court ruling in the matters P12-13-10C, P13-14-04C, and P13-14-05C, in favor of the plaintiff Glenn Ahava.

Board Strategy Recommendations:

Focus on adopting new processes and procedures to implement Legislative Performance Audit recommendations including adopting a disciplinary matrix. Implement financially sustainable options for technology to be utilized in the application and renewal process which may either counter (or reduce) the cost of employees, workload and related expenses for processing applications, and/or counter (or reduce) the cost of real-estate needed to store paper files. Consider setting a goal to achieve and maintain a reserve balance to cover deferred liability plus unexpected expenses (e.g. hearing costs, lawsuits, major technology developments, moving) plus 3-6 months of operating expenses. Consider creating policy guidelines for Board approval to tap your reserve and then rebuild that amount.

- a. Ms. Monic reported that the Legislative Financial Audit for FY 2022 – 23 was complete however the findings had not yet been posted. A copy of the Audit Response was provided to members outlining the findings.
- b. Ms. Monic provided the Board with a copy of the Annual Financial Report for FY 2022 -2023.

2. Continuing Professional Development Committee – Dr. Sam reported that she had procured a presenter and would provide details under the docketed Discussion/Action Item.

3. Oral Examination Committee – Dr. Moore reported that Oral Examinations were scheduled for December 15, 2023 and that due to volume, the board may need to consider multiple examination dates.

4. Legislative Oversight Committee – Dr. Moore reported on the House Subcommittee on Mental Health and her presentation to the Subcommittee at their second meeting. Dr. Moore's report to the committee included information related to PSYPact, Psychologist Emergency Certificates, potential for master's licensure, and reimbursement for psychology trainees. Dr. Holcomb reported that he attended the third meeting of the subcommittee where managed care issues were discussed. Dr. Holcomb will continue to monitor these meetings.

5. Complaints Committee –

- a. **Complaint Committee Report** - Mr. Wagner presented the following Compliance Report:

COMPLIANCE REPORT

Date Report Prepared: October 17, 2023

Name of Preparer: Jonathon Wagner

REPORTING PERIOD: 7/21/23 – 10/17/23

CURRENT:

- Total number of Requests for Investigation (RFI) received since last report: **3**
 - Board-initiated RFI's since last report included in total RFI's above: **3**
- Total number of cases closed since last report: **10 (including today)**
- Total number of open cases: **20**

- 3 are informal resolutions still under monitoring
 - 2 Consent Order
 - 2 IPPA
- 12 are active Investigations
 - 3 from FY19-20
 - 1 from FY20-21
 - 4 from FY 21-22
 - 4 from FY 22-23
- 4 are under review/Respondent not yet noticed
 - 4 from FY 22-23

FY 2022-23:

- Formal hearings scheduled: 0
- Face to Face Meetings Scheduled: 3
- Disciplinary Actions: 4

6. **Jurisprudence Examination Committee** – Dr. Holcomb reported his plan to have a pool of questions for the Board to consider piloting for the January '24 LRP Meeting.
7. **Public and Professional Outreach Committee** – No report
8. **Liaison to Professional Organizations** – Dr. Sam reported that she had been appointed to the ASPPB Long Range Planning Committee where there were 4 non-ASPPB staff on the committee. Dr. Moore reported she was invited to sit on the Planning Committee for the ASPPB Mid-Year Meeting.
9. **Long Range Planning Committee** – Previously reported on during Executive Committee update.

DISCUSSION/ACTION ITEMS:

1. **Covalent logic Invoice for Project Initiation** – Dr. Sam moved to affirm payment to Covalent in the amount of 10K per the contract terms. Following an opportunity for discussion, the matter was put to a vote. The motion passed by majority roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).
2. **Affirm Board Sponsored CPD, discuss and determine honorarium and admission fee for the activity: Impact of Poverty on Psychological Wellness & Practice, December 14, 2023** – Dr. Sam reported that Dr. Rosie Philips Davis agreed to be the presenter for the next CPD offering by LSBEP. The date selected is December 14, 2023 and Dr. Davis would be presenting on the impact of poverty on psychological wellness. The Board affirmed the presenter and Dr. Harness moved to offer Dr. Davis a \$300 honorarium for presenting. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Moore, McNeely, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (0).

Mr. McNeely moved in favor of the Board offering 2 CPD Credits in Multiculturalism and a per person admission of \$45. Following an opportunity for discussion, the matter was put to a vote. The motion passed by majority roll call vote of the members present as follows: In favor: (5) Moore, McNeely, Harness, Holcomb, and Woods-Smith; Against: (1) Sam; Abstained: (0); Absent: (0).

Dr. Sam requested the Board empower her to reach out to Mississippi to inquire about the acceptability of the offering. Following an opportunity for discussion, the matter was put to a vote. The Board affirmed this request without objection.

3. **Discuss and consider amendments to 2023-24 Budget; adoption of ensuing 2024-25 Budget (Due November 1, 2023).** – Ms. Monic provided the Board with a current budget for the 2023-24 FY, a draft budget with recommended amendments for the 2023-24 FY, and a proposed budget for the ensuing FY, 2024-25. The Board thoroughly discussed the recommendations for the ensuing budget and budget amendments. Dr. Moore moved a resolution, in consideration of the Board’s obligation to continue to carry out its duties and delegated authority under Louisiana Revised Statutes, 37:2351 to safeguard life, health, property and the public welfare in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology, the Louisiana State Board of Examiners of Psychologists, and to adopt the ensuing 2024-25 Budget and also amendments to the current 2023-24 Budget. Following an opportunity for discussion, the matter was put to a vote. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Moore, Harness, Sam, Holcomb, and Woods-Smith; Against: (0); Abstained: (0); Absent: (1) McNeely

4. **RULES REVIEW:**
 - a. **Rulemaking pursuant to Act 393 of the 2023 Regular Legislative Session** – The Board noted its earlier discussion with Attorney Amy Lowe and motion to have her draft rules to comply with Act 393 of the 2023 Regular Legislation session.
 - b. **Chapter 8. Continuing Professional Development - §105. Definition of Candidate for Licensure: Consideration of exemption or revision to number of attempts a candidate is allowed to take the EPPP without passing. Add email from Dr. Hao song from ASPPB (follow-up discussion from July 21, 2023 meeting)** – Dr. Moore provided a summary of this issue and requested the matter be considered at the next Long Range Planning Meeting. The Board agreed without objection.
 - c. **Draft revisions to Chapter 1, Chapter 8, Chapter 12 and Chapter 32 per July 21, 2023 meeting.** – Ms. Monic updated the Board on previous decisions to engage in rulemaking and provided a summary of the decisions. Dr. Moore requested that the summary be emailed to Board Members.

5. **POLICY DISCUSSION:**
 - a. **Continuing Professional Development:**
 1. **Recommendation from Dr. Shannae Harness that the Board clarify Noncompliance (813) and Reinstatement (815) to determine a process for inconsistencies or errors found in CPD reporting after the reporting period.** – This discussion was tabled to Long Range Planning.
 2. **Recommendation from Dr. Shannae Harness to clarify the definition of “preapproval” and adopt a procedure to require a Licensee Application for Preapproval of CPD only be considered for approval if it is received PRIOR to the applicant attending the activity/training effective January 1, 2024. Further that the Board approve a one-time transition period through December 31, 2023 to enable the review of Licensee Applications for CPD Preapproval that was completed subsequent to the activity/training.** – Dr. Harness moved that the Board define “preapproval” in the context of CPD as meaning PRIOR to the applicant attending the activity/training effective January 1, 2024. Further that the Board approve a one-time transition period through December 31, 2023 to enable a grace period for CPD preapproval applications to be submitted for CPD completed prior to this decision. Following an opportunity for discussion, the matter was put to a vote. The motion passed by majority roll call vote of the members present as follows: In favor: (4) Harness, Sam, Holcomb, and Woods-Smith; Against: (1) Moore; Abstained: (0); Absent: (1) McNeely
 3. **Recommendation from Dr. Shannae Harness that the Board clarify the acceptable modalities of activities (live, virtual, pre-recorded).** – Dr. Harness moved that the Board clarify that the following modalities for activities considered pre-approved include live, virtual

and pre-recorded workshops and conferences offered by approved sponsors. Following an opportunity for discussion, the matter was put to a vote. The motion passed by majority roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam, and Woods-Smith; Against: (1) Holcomb; Abstained: (0); Absent: (1) McNeely

4. **LAC, Chapter 8 discuss criteria for approving Peer Consultation activity under.** – This discussion was tabled to Long Range Planning.

 - b. **Assistant To A Psychologist:**
 1. **Penalties/opening complaints for failing to register/late registration of ATAP** – Dr. Sam discussed that all ATAP's utilized prior to the initiation of the registration requirement should be registered at this time. Dr. Sam moved that the Board provide instruction to staff that if a licensee is found to be practicing with an ATAP that is not registered, a board initiated complaint is appropriate. Following opportunity for discussion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Holcomb, and Woods-Smith; Against: (0); Abstained: (1) Sam; Absent: (1) McNeely.
 2. **Telesupervision Requests related to ATAP Applications. (T. Sam)** – This discussion was tabled to Long Range Planning.

 - c. **Board Meetings: Recommendation by Dr. Michelle Moore that the Board schedule quarterly meetings during the months of June, September, December, and March for the purpose of conducting oral examinations so that if approved, licenses may be granted licensure on the date of their Oral Examination. These meetings would be in addition to regularly scheduled Board Meetings to conduct regular business in the month of July, October, January and April.** – Dr. Moore recommended that in addition to regularly scheduled meetings, the Board schedule quarterly meetings during the months of June, September, December, and March for the sole purpose of conducting oral examinations, so candidates with favorable recommendations for licensure would not be delayed until the next board meeting. Following an opportunity for discussion, the matter was put to a vote. The motion failed by majority roll call vote of the members present as follows: In favor: (2) Moore and Holcomb; Against: (2) Harness and Sam; Abstained: (1) Woods-Smith; Absent: (1) McNeely
6. **2023-24 Contract Review (J. Monic)**
 - a. **Hannis T. Bourgeois, LLP** – Ms. Monic reported that the Contract for HTB, had stalled and was not moving through the Office of State Procurement for approval. Ms. Monic expressed the desire to continue with HTB, however a current valid contract with an accountant was vital. Dr. Moore moved that the current signed contract with HTB be terminated. Following opportunity for discussion. The motion passed by majority roll call vote of the members present as follows: In favor: (4) Moore, Harness, Holcomb, and Woods-Smith; Against: (0); Abstained: (1) Sam; Absent: (1) McNeely.

 - b. **Griffin & Furman [Robert Furman, CPA]** – Ms. Monic provided the Board with a proposal from Griffin & Furman, LLC for an accounting contract, noting that Griffin & Furman holds a contract with several other state boards, and that their quote was less than the previous firm rates. Dr. Moore moved for the adoption of the following resolution:

WHEREAS the Board is authorized under R.S. 37:2353.C(2) to “Employ, within the limits of funds received by the Board, ...general legal counsel, or other personnel necessary for the proper performance of work under this Chapter”; and

WHEREAS the Board is authorized under R.S. 37:2353.G to be “...financially self-sufficient...receive no state funds through appropriation or otherwise and shall not expend any such state funds...” and is further authorized to collect fees under R.S. 37:2354 et al which “...shall be

paid into the treasure of the State Board of Examiners of Psychologist and may be expended by the board without appropriation for costs of administration and other expenses, and any surplus at the end of a fiscal year or a biennium may be retained by the board for future expenditures and the board is not required to pay any such surplus into the general fund of the state of Louisiana.”; and

WHEREAS the nature of the functions performed by the Board require the services of a Certified Public Accountant to fulfill this function; and

WHEREAS Robert J. Furman, CPA has been found to be qualified for this position.

THEREFORE BE IT RESOLVED that the Board contract the services of Griffin & Furman, LLC for an amount not to exceed \$6,177, to furnish general accounting, consulting, and tax services as requested, including but not limited to: prepare monthly financial statements of the Board, which comprise the monthly statement of net position and the related statement of revenues and expenses; assist management in adjusting the accounting records each month, assist with processing payroll, assist with remittance of applicable federal, state and local tax reports including preparation of quarterly payroll tax returns, annual payroll tax returns and 1099's; and prepare the Boards annual fiscal report (AFR) that is required to be filed with the Office of Statewide Reporting and Accounting Policy for the remainder of fiscal year ending June 30, 2024.

BE IT FURTHER RESOLVED that the Board authorize Ms. Jaime Monic, Executive Director, to execute such contract for approval through the Office of State Procurement.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Following opportunity for discussion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Holcomb, and Woods-Smith; Against: (0); Abstained: (1) Sam; Absent: (1) McNeely.

7. **Outreach Education to Interns (M. Holcomb)** – Dr. Holcomb reported a speaking opportunity to interns, the board acknowledged his participation.

Adjourn

LEGAL NOTICES

LA R.S. 42.14.D. Public comments** – In accordance with LA R.S. 42.14.D., the LSBEP shall allow public comments at any point in the meeting prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter. La. R.S. 44:33.1 - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, et seq.